

Ref No.: JV/07/2024-4912

Dated: October 21, 2024

Notice inviting Tender

Sealed Tender is hereby invited by the Head Mistress, Jadavpur Vidyapith (Nursery & Primary Section) 188, Raja S.C. Mullick Road Jadavpur, Kolkata – 700 032 on behalf of National Council Education, Bengal for supply, installation & commissioning of Equipment/ instrument/ machinery etc. as indicated in the enclosed tender schedule from the manufacturers/ their authorized distributors/authorized dealer/traders etc holding valid license for supply.

For special attention: All tenderers are to note that tenders containing any deviation from the terms and conditions, specifications and other requirement are liable to be rejected. The tender inviting authority reserves all rights to reject any or all the tenders without assigning any reason thereto and split up supply, if necessary and to accept the tender whole or part. Invitation of tender shall under no circumstances create any right legal or otherwise in favour of the tenderer in case the tender is closed, withdrawn or cancelled, nor shall the inviting authority be liable to explain the reason of such closure, withdrawal or cancellation of the tender.

Validity: The validity of the offer shall be upto 365 days from the last date of tender submission.

The following documents needs to be submitted along with the tender

- a) Copies of PAN Card and GST registration certificate.
- b) Copies of valid current Trade License/ Establishment, current registration as SSI unit, Registration with the Registrar of companies, Valid authorization of Distributorship/ Dealership from manufacturer (as the case may be)/ partnership deed/ memorandum for private Limited companies along with trade license.
- c) Copies of acknowledgement of Income Tax return for the AY 2023 – 24.
- d) Copies of past working experience for undertaking similar type of work.
- e) Copies of acknowledgement of GST return for the last quarter of current financial year.
- f) Failure of submission of any one of the above mentioned documents, tenders will be summarily rejected.

Tender Notice

Supply of

1. 950 Student's Fee book,
2. 950 Book List
3. 1000 Bio-Data Card
4. 1000 I Card Proforma

Jadavpur Vidyapith (N & P).

Sample to be showed in the school office only.

Information of the quoted items may be given with the tender by the bidder for proper evaluation /analysis of the technical specification.

Time Schedule :

1	Last date of submission of tender	05/11/2024 up to 12-00 noon
2	Time of submission	Between 8-00 a.m. to 12-00 noon on working days only.
3	Place of submission	Office of the Headmistress, J V (N & P)
4	Supply of the Period	Within 6 days from the date of issuance of work order.
5	Bill and Challan submission	Within one month from the completion of work, along with completion certificate from the competent authority.

**Headmistress
Jadavpur Vidyapith (N & P)**